

## VISITOR BRIEFING TO AIRSIDE / BIOSECURITY AREA OF AN AIRPORT

Workers escorting any visitor airside must provide a security, biosecurity and health and safety briefing covering, at a minimum, the following matters:

- a. You must remain with your escort at all times.
- b. You must display your CAA Temporary Airport Identity Card visibly on your upper body.
- c. You must go through Avsec security screening before accessing any sterile areas. You will be subject to the same security screening requirements as passengers – including those relating to sharps and the amount of liquids, gels and aerosols in anything you carry.
- d. You must follow the instructions of any Airport Official or any Border Agency Official – this includes any requests for searches or screening – in relation to security, Customs and biosecurity matters.
- e. You must not let a person through a security door/gate or allow a person to tailgate through a security door/gate after you.
- f. If you see any person you know travelling, you must not interact with them.
- g. If you notice any unattended items or anything suspicious from a security or biosecurity perspective, inform your escort.
- h. Any health and safety rules and requirements in the area being visited, including any required PPE.
- i. If you become separated from your escort, remain where you are and phone Auckland Airport Operations Centre on 256 8817 to request assistance.
- j. If you are taking any tools airside you must ensure that these are always accounted for and are not left airside. If you are taking any high-risk tools of trade into the sterile areas in the terminal, you must also have a list of all these high-risk tools of trade and check that all tools are present and accounted for before you return landside.
- k. You must not take any food back landside from airside for biosecurity reasons.
- l. You are not permitted to purchase any tax or duty-free items other than food or non-alcoholic drink to be consumed ONLY while airside.